

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Standards Committee held in the Council Chamber, District Council Offices,  
Gernon Road, Letchworth Garden City  
on Tuesday, 19th October, 2021 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Kate Aspinwall, David Levett, Sean Prendergast, Ruth Brown and Sam Collins.

Apologies for absence were also received from John Richardson, Reserve Independent Person, and Parish Councillor Martin Griffin.

Councillor Simon Bloxham advised he would be substituting for Councillor David Levett and Councillor Ian Albert advised he would be substituting for Councillor Kate Aspinwall.

### 2 MINUTES - 3 MARCH 2021

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 3 March 2021 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (4) The Chair advised Members that the Council was consulting on its electoral cycle and that details of the consultation could be found on the Council's website.

### 5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

### 6 STANDARDS MATTERS REPORT

**RESOLVED:** That the report of the Monitoring Officer be noted.

### 7 REVIEW OF COUNCILLOR COMPLAINTS HANDLING PROCEDURE

**RESOLVED:** That the Standards Committee adopts the updated Councillor Complaints Handling Procedure at Appendix A (as amended).